

ASSESSMENT SUB-PANEL OF THE PANEL OF INDEPENDENT PERSONS
Wednesday, 30 November 2022

Minutes of the meeting of the Assessment Sub-Panel of the Panel of Independent Persons held virtually on Wednesday, 30 November 2022 at 10.00 am

Present

Members:

Miranda Carruthers-Watt, Independent Person
Philip Thicknesse, Independent Person
Atiyyah Younis, Independent Person (Chair)

Officers:

Gemma Stokley – Town Clerk's Department -
Matthew Lewin - Counsel

1. APOLOGIES

There were no apologies.

2. DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. ELECTION OF A CHAIR

The Sub-Panel appointed Atiyyah Younis as Chair of the Assessment Sub-Panel.

Each of the Panel members and Officers present then took the opportunity to briefly introduce themselves.

4. MEMBERS' CODE OF CONDUCT - COMPLAINTS PROCEDURE

The Sub-Panel received the Members' Code of Conduct – Complaints Procedure document.

5. QUESTIONS RELATING TO THE WORK OF THE SUB-PANEL

There were no questions.

6. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

There were no additional, urgent items of business for consideration.

7. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined by Part I of Schedule 12A of the Local Government Act.

Item Nos

8-9

Paragraph Nos

1 & 2

8. **ALLEGED BREACH OF THE MEMBERS CODE OF CONDUCT**

The Sub-Panel considered the complaint received.

9. **SUBJECT MEMBER RESPONSE**

The Sub-Panel also considered the response of the Subject Member to the complaint received.

10. **NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE SUB-PANEL**

There were no questions raised in non-public session.

11. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There were no additional, urgent items of business for consideration in the non-public session.

The meeting ended at 11.00 am

Chairman

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